



40 Pleasant Blvd., Suite 100  
 Toronto, Ontario M4T 1K1  
 TEL: (416) 96-BIRTH  
 TOLL-FREE: (877) 663-6606  
 FAX: (416) 962-2968

# Price List

NL

Date \_\_\_\_\_

Please complete the form below to receive your certificates and information.

Applicant's Name - Last Name		First Name	Middle Name
Street Number	Street Name		Apt. No.
City, Town or Village		Province	Postal Code
Phone Number		E-Mail Address	

### Government Fees - Birth Certificate

Birth Certificate ..... \$ 20.00 \$ \_\_\_\_\_

### Government Fees - Newborn Birth Certificate

Newborn Birth Certificate ..... \$ 0.00 \$ \_\_\_\_\_

### Government Fees - Marriage Certificate

Marriage Certificate ..... \$ 20.00 \$ \_\_\_\_\_

### Government Fees - Death Certificate

Death Certificate ..... \$ 0.00 \$ \_\_\_\_\_

### Certificates Express Ltd. Fees - Regular Service

Regular Service ..... \$ 39.95 \$ \_\_\_\_\_  
 Processing ..... \$ 20.00 \$ \_\_\_\_\_  
 Delivery ..... \$ 30.00 \$ \_\_\_\_\_  
 G.S.T. (Regular Service) ..... \$ 6.30 \$ \_\_\_\_\_

### Certificates Express Ltd. Fees - Rush Service

Rush Service ..... \$ 99.95 \$ \_\_\_\_\_  
 Processing ..... \$ 20.00 \$ \_\_\_\_\_  
 Delivery ..... \$ 30.00 \$ \_\_\_\_\_  
 G.S.T. (Rush Service) ..... \$ 10.50 \$ \_\_\_\_\_

**Total Payment** ..... \$

### How Are You Paying?

Visa     Mastercard     Debit     Other (please specify): \_\_\_\_\_

Name of Cardholder

Signature of Cardholder

Card Number

Expiry Date (Month/Year)



VITAL STATISTICS DIVISION

# APPLICATION FOR SERVICE

Department of Government Services and Lands  
 P. O. Box 8700  
 St. John's, NF A1B 4J6  
 Telephone: (709) 729-3308  
 Facsimile: (709) 729-0946

**MAILING ADDRESS: PLEASE PRINT YOUR NAME AND ADDRESS CLEARLY INCLUDING YOUR POSTAL CODE**

NAME			
MAILING ADDRESS			
ADDRESS (con't)		CITY & PROVINCE	POSTAL CODE
HOME TELEPHONE	BUS. TELEPHONE	FAX NO. (if applicable)	
SIGNATURE OF APPLICANT		RELATIONSHIP TO PERSON NAMED	
REASON CERTIFICATE IS REQUIRED			<input type="checkbox"/> SEND CERTIFICATE BY MAIL <input type="checkbox"/> WILL PICK UP CERTIFICATE

**IF BIRTH CERTIFICATE(S) REQUIRED COMPLETE THIS SECTION (PLEASE PRINT)**

SURNAME (IF FOR MARRIED WOMAN, STATE BIRTH SURNAME) (GIVEN NAMES)			SEX <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE
DATE OF BIRTH MONTH DAY YEAR	PLACE OF BIRTH (CITY OR TOWN)	<b>NF</b>	CERTIFICATE REQUIRED: <input type="checkbox"/> PAPER <input type="checkbox"/> WALLET SIZE <b>*NOTE: WALLET SIZE WILL BE ISSUED IF NEITHER IS SPECIFIED.*</b>
SURNAME OF FATHER (GIVEN NAMES)			
BIRTH SURNAME OF MOTHER (GIVEN NAMES)			

**IF MARRIAGE CERTIFICATE(S) REQUIRED COMPLETE THIS SECTION (PLEASE PRINT)**

SURNAME OF GROOM (GIVEN NAMES)		BIRTHPLACE OF GROOM
SURNAME OF BRIDE PRIOR TO MARRIAGE (GIVEN NAMES)		BIRTHPLACE OF BRIDE
DATE OF MARRIAGE MONTH DAY YEAR	PLACE OF MARRIAGE (CITY OR TOWN)	<b>NF</b>

**IF DEATH CERTIFICATE(S) REQUIRED COMPLETE THIS SECTION (PLEASE PRINT)**

SURNAME OF DECEASED (GIVEN NAMES)			SEX <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE
DATE OF DEATH MONTH DAY YEAR	PLACE OF DEATH (CITY OR TOWN)	<b>NF</b>	PLACE OF BIRTH
PERMANENT RESIDENCE OF DECEASED PRIOR TO DEATH			DATE OF BIRTH MONTH DAY YEAR

**FOR OFFICE USE ONLY**

	INITIALS	DATE	RECORD NO.
SEARCH			DATE OF REGISTRATION
SECOND SEARCH			CERTIFICATE NO.
ISSUED			FILE NO.
VERIFIED			RECEIPT NO.
MAILED			AMOUNT RECEIVED
			REFUND

METHOD OF PAYMENT  CASH  CHEQUE  MONEY ORDER  VISA  MASTERCARD EXPIRY DATE: \_\_\_\_\_

CREDIT CARD NUMBER \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Date: \_\_\_\_\_

To Whom It May Concern:

I, the undersigned, hereby authorize \_\_\_\_\_ of  
CERTIFICATES EXPRESS LTD. to apply for and receive a copy of my  
\_\_\_\_\_ certificate.

Signed,

Sign: \_\_\_\_\_

Print: \_\_\_\_\_

## **Terms and Conditions**

1. **CONFIDENTIALITY AGREEMENT**  
Certificates Express Ltd. herein referred to as "CEL" certifies that all information the applicant provides, both written and/or verbal, will be held in the strictest of confidence. All information supplied will only be used for obtaining certificate applied for on applicant's behalf and for no other purpose.
2. Applicant assumes all responsibility and liability that the information on government forms is true and complete. "CEL" assumes no responsibility for any errors, omissions or incomplete or illegible information on application forms.
3. Where required, all forms must have an authorized guarantor in order to process.
4. Applicant must qualify based on government standards in order to receive and/or be eligible to receive certificates.
5. The authorization letter provided must be accompanied in order for "CEL" and/or one of its authorized representatives to obtain certificates on your behalf.
6. "CEL" assumes no responsibility and/or liability for government processing and/or producing of certificates.
7. Applicant agrees to be bound by the following terms and conditions with regard to PAYMENT:
  - a. Payments by Visa, Mastercard, debit card, other.
  - b. All payments and transactions are final.
  - c. The aforementioned term and condition is in full force and effect until "CEL" has received written notification from the applicant of a cancellation in such a manner as to afford "CEL" reasonable opportunity to act on said request.
  - d. "CEL" agrees to charge applicant only for services, government fees, G.S.T. and delivery charges, if applicable. There are no G.S.T. charges on government fees.
  - e. "CEL" service fee is over and above any applicable government fees.
  - f. Payments can be made in the form of a certified cheque, money order or bank draft. However, processing period will only commence upon receipt.
  - g. The applicant agrees that "CEL" is not responsible for credit/debit authorization or approval.
  - h. The applicant authorizes "CEL", in accordance with the following terms and conditions, to initiate credit/debit entries on behalf of the applicant.
8. "CEL" provides Urgent/Rush/Accelerated Service only when the following terms and conditions are met:
  - a. The service is offered by the jurisdiction in charge of the certificate being requested.
  - b. Where required, a valid guarantor must be available for confirmation — this is a government requirement.
  - c. All government terms and conditions must be met.
  - d. The authorization letter provided must be completed and signed and must accompany application in order that the "CEL" authorized representative can process and obtain certificate documents.
  - e. Government holidays and closures for any reason(s) voids Urgent Service
  - f. In some cases, proof of urgency must be provided. Please contact us for more information.
9. "CEL" provides Regular Service when the following terms and conditions are met:
  - a. Regular Service is based on standard government processing. Time frame for receipt of the requested documentation varies by jurisdiction.
  - b. Any time frame quoted regarding the receipt of requested documents is an estimation, not a guarantee.
  - c. In some cases, the applicant will be notified by "CEL" upon receipt of certificate from the government. In other cases, the issuing government will forward the completed document directly to the applicant. This varies by jurisdiction.
  - d. All other terms and conditions apply.

**Sign Here:** \_\_\_\_\_